

**Monroe Council Minutes  
Regular Meeting of Council  
January 22, 2019 – 6:30 p.m.  
233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Mayor Routson opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call***

Members of Council present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh, and Robert Routson.

Members of staff present:     City Manager William J. Brock  
  Law Director K. Philip Callahan  
  Chief of Police Robert Buchanan  
  Director of Finance Karen Ervin  
  Clerk of Council/Assistant to the City Manager Angela S. Wasson

***Approval of the Minutes***

Mr. Clark moved to approve the Council Minutes of January 8, 2019, and the Finance Committee Minutes of January 8, 2019; seconded by Mrs. Hale. Voice vote. Motion carried.

***Visitors***

Monroe Local School District Jesse Cantazaro, Director of Personnel and Business Operations, and Holly Cahall, Treasurer, spoke to City Council about Capped Funding for School Districts and the adverse impact it has had on the Monroe Local School District.

Mrs. McElfresh asked if they have communicated this information to the parents. Mr. Cantazaro advised it will be included in their newsletter, the website, and continue to meet with different organizations.

Mr. Hickman asked how much noise has been made with the politicians they have met with. Mr. Cantazaro replied that they haven't taken that route and the goal of the schools affected by this hope to get sufficient information out that there will be a group of people that will do this on their behalf.

***Committee Reports***

None.

*Old Business*

**Ordinance No. 2018-34.** An Ordinance authorizing the City Manager to execute a Community Reinvestment Area Agreement with the Kroger Co. substantially in the form attached hereto. (Second Reading)

No further action of Council was taken.

**Resolution No. 02-2019.** A Resolution authorizing the City Manager to enter into a contract by and between the City of Monroe and KZF Architects for professional design services for a new police facility. (Second Reading)

Mr. Brock requested that Council adopt this Resolution as an emergency on the second reading as it relates to the purchase contract on the agenda.

Mr. Clark moved to suspend the rule requiring the reading of Resolution No. 02-2019 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 02-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 02-2019; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

*New Business*

**Emergency Resolution No. 03-2019.** A Resolution approving a Then-and-Now Certificate in the amount of \$38,723.22 to MNR Investment for the reimbursement of utility work on State Route 63 and declaring an emergency.

Mr. Brock noted this is related to work performed in front of the new strip center on State Route 63.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Resolution No. 03-2019 on two separate days, authorize its adoption on its first reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 03-2019 by title only.

Mr. Clark moved to adopt Emergency Resolution No. 03-2019; seconded by Mr. Hickman. Roll call vote: seven ayes. Motion carried.

**Resolution No. 04-2019.** A Resolution authorizing and directing the City Manager or designee to apply for any and all grant funds; provided that acceptance of any grant funds, including matching funds, must be specifically approved by Council.

Mr. Brock explained this is an annual resolution that allow staff to apply for any and all grants as they become available.

Mr. Clark moved to consider this the first reading of Resolution No. 04-2019 and have it read by title only; seconded by Mrs. Hale. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 04-2019 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 04-2019; seconded by Mr. Funk. Roll call vote: seven ayes. Motion carried.

**Resolution No. 05-2019.** A Resolution expressing Council's intent for the sale of personal property not needed for public use or is obsolete or unfit for the use for which it was acquired by internet auction.

Mr. Brock advised this is an annual resolution that authorizes the City to sell personal property valued over \$1,000 by internet auction. Mr. Funk asked if it was the value of the personal property or the sales price and who decides that. Mr. Brock replied that typically we don't set a sales price on an auction, but if it appears that it is valued over \$1,000 we will sell it through an internet auction.

Mr. Clark moved to consider this the first reading of Resolution No. 05-2019 and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 05-2019 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 05-2019; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

**Resolution No. 06-2019.** A Resolution instructing the Director of Finance to request an advancement of taxes assessed and collected on behalf of the City of Monroe from the Auditors of Butler and Warren Counties.

Mr. Brock stated that this resolution allows for the collection of property taxes when received rather than twice per year.

Mr. Clark moved to consider this the first reading of Resolution No. 06-2019 and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 06-2019 by title only.

Mr. Clark moved to approve the first reading of Resolution No. 06-2019; seconded by Mrs. Hale. Roll call vote: seven ayes. Motion carried.

**Emergency Ordinance No. 2019-01.** An Ordinance authorizing the City Manager to enter into a real estate purchase agreement by and between the City of Monroe, Munafa Seven, Inc., and Ofanum Partners for the purchase of real property located at 601 South Main Street, Monroe, Ohio, and declaring an emergency.

Mr. Brock stated this allows him to sign the contract for the purchase of property at 601 South Main Street.

Mr. Frentzel sought confirmation from the Chief of Police that he is satisfied with this location. Chief Buchanan replied that it is a vacant property he feels is a good use for and happy with the location.

Mrs. McElfresh asked when the contract can be signed and Mr. Brock advised that he can sign following adoption by Council.

Mr. Clark moved to suspend the rule requiring the reading of Emergency Ordinance No. 2019-01 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Mr. Hickman. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2019-01 by title only.

Mr. Clark moved to adopt Emergency Ordinance No. 2019-01; seconded by Mrs. McElfresh. Roll call vote: seven ayes. Motion carried.

**Consideration of Motion** authorizing the expenditure of not to exceed \$50,000 to Duke Energy for the installation of street lights in the Greenridge Subdivision.

Mr. Brock referred to previous discussions held following a request from the property owners in this area for the installation of street lights at the intersections. He noted that he does not anticipate that it will cost as much as \$50,000.

Mr. Clark moved to authorize the expenditure of not to exceed \$50,000 to Duke Energy for the installation of street lights in the Greenridge Subdivision; seconded by Mrs. Hale. Voice vote. Motion carried.

**Consideration of Motion** accepting the October and November 2018 Finance Reports as submitted.

Mr. Clark moved to accept the October and November 2018 Finance Reports as submitted; seconded by Mr. Frentzel. Voice vote. Motion carried.

### ***Administrative Reports***

Mr. Brock sought Council's opinion on adding vacation accrual of 20 hours for non union employees after 15 years of service in the Personnel Policy Manual. He explained that this comes as a result from the promotion of three union employees to the non union position of Police Lieutenant and all of the collective bargaining agreements have this step. There was no opposition from Council.

Mr. Clark publically recognized Mr. Arthur and his department of public works on the great job of clearing the streets.

***Adjournment***

Mr. Clark moved to adjourn the regular meeting of Council; seconded by Mr. Frentzel. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:10 p.m.

Respectfully submitted,

Angela S. Wasson, MMC  
Clerk of Council