

**Monroe Council Minutes**  
**Regular Meeting of Council**  
**May 14, 2019 – 6:30 p.m.**  
**233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Vice Mayor Clark opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call***

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Todd Hickman, and Christina McElfresh.

Mr. Funk moved to excuse Mayor Routson and Mrs. Hale; seconded by Mrs. McElfresh. Voice Vote. Motion carried.

Staff members present: Law Director K. Philip Callahan  
Chief of Police Robert Buchanan  
Director of Development Kevin Chesar  
Director of Finance Karen Ervin  
Assistant to the City Manager/Clerk of Council Angela S. Wasson  
Assistant Manager Kacey L. Waggaman

Visitors: Doug Hammond.

***Approval of the Minutes***

Mr. Frentzel moved to approve the Technology Committee Minutes of April 9, 2019, and Council Minutes of April 23, 2019; seconded by Mr. Funk. Voice vote. Motion carried.

***Visitors***

Mr. Callahan performed a ceremonial swearing in of Matthew Grubbs as Fire Captain, Joseph Locke as Fire Lieutenant, and Sam Mullen and Dustin Helton as Firefighter/Paramedic/EMT.

Warren County Sheriff Larry Sims updated Council on the statistics of his office and the status of the additional jail being constructed on Justice Drive in Lebanon. City Council expressed their appreciation for attending their meetings annually.

***Committee Reports***

Mr. Frentzel brought up the requested donation of the Lions Club and the option to pay for the fireworks. Referencing the revenue and expense reports, Mr. Frentzel noted that the Lions Club had approximately \$700 in profits at the end of the 2018 Light Up the Sky Event. It is not a money

maker for the Lions Club and would like Council to make a decision to donate funds to the Lions Club or paying for the fireworks. Addressing Mayor Routson's concerns about the City providing services in excess to the typical \$5,000 donation, he pointed out the time that the Lions Club puts into this event and, if the City had to take this over, it would be an additional expense.

Mr. Hickman questioned if the donations/sponsorships would drop off if the City pays for the fireworks. Mr. Clark understood his concern, but did not believe that would happen.

Mr. Funk would be more at ease knowing ahead of time what the Lions Club would use the money for that they wouldn't pay out for the fireworks such as, enhancing the event or scholarships.

Mr. Frentzel's understanding is that they may have to eliminate a band or part of the event if they do not get the donations anticipated. It isn't a threat by any means as the Lions Club wants to make this event as great as possible for the community.

Mr. Hickman would only agree to this if the City took care of the fireworks. Mr. Clark agreed. Mr. Frentzel indicated that the Lions Club has no objection to this and giving acknowledgement to the City for the fireworks. Mr. Hickman noted that the amount spent on the fireworks would be up to the City.

Mr. Funk mentioned that taking over the fireworks would add additional work at the staff level. Mrs. Wasson advised that it didn't make a difference if the Lions Club or the City handled the fireworks because the Fire Department's role does not change. Her only extra work would be a phone call or email to Rozzi and bringing the agreement to Council for approval.

Mr. Frentzel moved to authorize the City Manager to enter into an agreement with Rozzi Inc. for the Fourth of July in an amount not to exceed \$10,000; seconded by Mr. Hickman. Voice vote. Motion carried.

### ***Old Business***

**Resolution No. 18-2019.** A Resolution accepting the recommendation of the Warren County Tax Incentive Review Council of March 11, 2019. (Second Reading)

Mrs. Waggaman reported that no changes have been made since the first reading.

Mr. Funk moved to consider this the second reading of Resolution No. 18-2019 and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion Carried.

The Clerk of Council read Resolution No. 18-2019 by title only.

Mr. Funk moved to adopt Resolution No. 18-2019; seconded by Mr. Frentzel. Roll call vote: five ayes. Motion carried.

**Resolution No. 19-2019.** A Resolution authorizing the City Manager to enter into a Sports Medicine Services Agreement by and between the City of Monroe and Premier Health. (Second Reading)

Mrs. Waggaman reported that staff is requesting that this be adopted as an emergency on its second reading so that the employees of the Department of Fire can benefit from these services.

Mr. Funk moved to suspend the rule requiring the reading of Resolution No. 19-2019 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 19-2019 by title only.

Mr. Funk moved to adopt Resolution No. 19-2019; second by Mr. Hickman. Roll call vote: five ayes. Motion carried.

### ***New Business***

**Consideration of Motion** authorizing the expenditure of \$49,438.47 to purchase and outfit a Chevy Tahoe police cruiser for the K-9 unit in the Department of Police.

Mrs. Waggaman noted this was included in the 2019 Capital Improvement Budget and will not be part of the lease program because of the use as a K-9 Unit.

Mr. Funk moved to authorize the expenditure of \$49,438.47 to purchase and outfit a Chevy Tahoe police cruiser for the K-9 unit in the Department of Police; seconded by Mr. Frentzel. Voice vote. Motion carried.

### ***Administrative Reports***

Mr. Clark asked if the sample legislation for the advertising circulars that are thrown out of the vehicles has been tested in court. Mr. Callahan was not aware of it being tested. Mr. Clark would like to see the legislation on a future agenda.

Doug Hammond expressed his concern about the amount of water near the ball fields at Monroe Community Park. He has made repeated attempts to contact the Public Works Department and asked that someone get in touch with him.

Mr. Funk stated it has been noticeably worse since the lights were installed.

Mr. Clark asked the Clerk of Council to obtain Mr. Hammond's information so that someone can get in touch with him and let him know when the next Park and Recreation Board will be held.

Mr. Hammond also mentioned that the soccer fields at Monroe Crossings Park needs seeded and smoothed out. Mr. Frentzel advised that the City was awarded a grant to improve that Park.

*Adjournment*

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:28 p.m.

Respectfully submitted,

Angela S. Wasson, MMC  
Clerk of Council