

**Monroe Council Minutes**  
**Regular Meeting of Council**  
**October 22, 2019 – 6:30 p.m.**  
**233 South Main Street, Monroe, Ohio**

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***Pledge of Allegiance***

Vice Mayor Clark opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

***Roll Call***

Council members present: Dan Clark, Jason Frentzel, Keith Funk, Anna Hale, Todd Hickman, Christina McElfresh

Staff members present: Law Director K. Philip Callahan  
Chief of Police Robert Buchanan  
Director of Finance Karen Ervin  
Assistant Director of Public Works Jordan Parker  
Assistant to the City Manager/Clerk of Council Angela S. Wasson

Mrs. Hale moved to excuse Robert Routson; seconded by Mr. Funk. Voice vote. Motion carried.

***Approval of the Minutes***

Mrs. Hale moved to approve the Council minutes of October 8, 2019; seconded by Mr. Frentzel. Voice vote. Motion carried.

***Visitors***

Representatives of the Monroe Local School District – Kathy Demers, Superintendent; Jesse Catanzaro, Director of Personnel and Business Operations; and Holly Cahall, Treasurer gave a presentation on the Monroe Local Schools Facility Master Planning.

Mr. Catanzaro reported that in 2015/2016 the State indicated that they were ready to help fund the schools with 42% of State funding. The current master plan is based on enrollment projections 10 years from now. It consists of a new school building, renovation and reprogramming of the main campus, and dealing with asbestos abatement at the primary campus. In 2018, the State advised they do not have the funds to share with Monroe. Recently, the State provided an option to proceed with the master plan using local funds first and then in the future the State would use their funds of 68% to complete the master plan. We are in a good place that the State has recognized our needs.

We are now in the process of educating the community the option with the State. The estimated cost for the master plan is \$33.1 million for a new elementary school and essential reprogramming and \$1.5 million for an additional driveway. The total being in the mid \$40 million for the entire project. The longer we wait the more the buildings would deteriorate. The

State in a new elementary school would build a new gymnasium, but the bleachers would be a local item and not funded by the State.

Ms. Cahall explained that the local community passes the bond and raises the money for a portion of the master plan. Then the State would come in and give us their portion of the funds towards anything that the School built that is part of the State's share. They would reimburse the School and we would use that to pay down the debt and reduce the local millage. If we didn't act now we wouldn't be assured of receiving the 68%. Mr. Catanzaro stated that when you pass this and that percentage is locked in with the State. Mr. Catanzaro noted that they anticipate putting a bond levy on the ballot in November of 2020.

Mr. Clark supported the direction of the school and stated we are in this together.

### ***Committee Reports***

Mr. Frentzel reported that the Public Involvement Committee met and discussed the Christmas on the Plaza event and it is estimated that the expenses would be approximately \$1,300.

### ***Old Business***

**Resolution No. 49-2019.** A Resolution authorizing the City Manager to enter into an agreement by and between the City of Monroe and Barrett Paving Materials, Inc. for the 2019 Pavement Resurfacing Project. (Second Reading)

Mrs. Hale moved to suspend the rule requiring the reading of Resolution No. 49-2019 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mrs. McElfresh. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 49-2019 by title only.

Mrs. Hale moved to adopt Resolution No. 49-2019; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2019-25.** An Ordinance providing for the issuance of not to exceed \$7,425,000 building improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-25 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Andy Brossart with Bradley Payne Advisors, LLC, advised he has been working with the City for approximately 21 years on financing needs. The change in the legislation relates to the cost of issuance when we just had the borrowing amount in terms of what you needed for the project. We had to round up the cost for the issuance for each purpose. The other item that has changed is the City's ability to do additional bonds in the future and this was not included in the first reading. It does give Council the flexibility and the income tax covenant is standard in the bond market.

Mrs. Wasson confirmed Mr. Funk's understanding that the total amounts in the legislation has not changed since the first readings.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-25 on two separate days, authorize its adoption on the second reading, and have it read by title only; second by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-25 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-25; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2019-26.** An Ordinance providing for the issuance of not to exceed \$515,000 building improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-26 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-26 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-26 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-26; seconded by Mr. Frentzel. Roll call vote: five ayes; one nay (Hickman). Motion carried.

**Ordinance No. 2019-27.** An Ordinance providing for the issuance of not to exceed \$1,340,000 real estate acquisition bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-27 to correct the amounts in the second whereas clause and Section 4, and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Funk. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-27 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-27 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-27; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2019-28.** An Ordinance providing for the issuance of not to exceed \$2,680,000 park improvement bonds, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-28 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-28 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-28 by title only.

Mrs. Hale moved to adopt Ordinance 2019-28; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2019-29.** An Ordinance providing for the issuance of not to exceed \$11,960.00 various purpose income tax revenue bonds, series 2019, by the City of Monroe, Ohio and authorizing an official statement. (Second Reading)

Mrs. Hale moved to amend Ordinance No. 2019-29 to correct the amounts in Section 4 and correct the reference numbers for legislation and provide the authority to enter into additional covenants in Section 6; seconded by Mr. Frentzel. Voice vote. Motion carried.

Mrs. Hale moved to suspend the rule requiring the reading of Ordinance No. 2019-29 on two separate days, authorize its adoption on the second reading, and have it read by title only; seconded by Mr. Funk. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-29 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-29; seconded by Mr. Funk. Roll call vote: five ayes; one nay (Hickman). Motion carried.

**Ordinance No. 2019-30.** An Ordinance repealing Ordinance No. 2019-12 in its entirety. (Second Reading)

Mrs. Hale moved to consider this the second reading of Ordinance No. 2019-30 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-30 by title only.

Mrs. Hale moved to adopt Ordinance No. 2019-30; seconded by Mrs. McElfresh. Roll call vote: six ayes. Motion carried.

**Ordinance No. 2019-31.** An Ordinance supplementing Chapter 660 of the Codified Ordinances to regulate unsolicited materials. (Second Reading)

Mrs. Hale moved to consider this the second reading of Ordinance No. 2019-31 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2019-31 by title only.

Mrs. Hale moved to adopt Ordinance No. 31; seconded by Mr. Funk. Roll call vote: six ayes. Motion carried.

### *New Business*

**Consideration of Motion** requesting a hearing on the issuance of a D2 Liquor Permit to Bora Bora Nail Salon and Spa LLC located at 1315 State Route 63.

No action taken.

**Consideration of Motion** requesting a hearing on the transfer of a D5 D6 Liquor Permit from BWR Monroe LLC dba Buffalo Wings and Rings & Patio to Rand Capital LLC dba Buffalo Wings and Rings & Patio located at 3271 Heritage Green Drive.

No action taken.

**Consideration of Motion** accepting the August 2019 Finance Reports as submitted.

Mrs. Hale moved to accept the August 2019 Finance Reports as submitted; seconded by Mr. Frentzel. Voice vote. Motion carried.

### *Administrative Reports*

None.

### *Adjournment*

Mr. Hickman moved to adjourn the regular meeting of Council; seconded by Mr. Funk. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:27 p.m.

Respectfully submitted,

Angela S. Wasson, MMC  
Clerk of Council