

1. Number of Taxable Employees.....	<u>1</u>	
2. Total Salaries, Wages, Commissions and other Compensation paid all employees.....	<u>2</u>	
3. Taxable Earnings (from line 2).....	<u>3</u>	
<del>2.00</del> %..... .00 %.....	<u>4</u>	
5. Adjustments of Tax for Prior Period.....	<u>5</u>	
6. Interest add .50% per month.....	<u>6</u>	
7. Penalty.....	<u>7</u>	
8. Total (Include Interest and Penalty if Due).....	<u>8</u>	

I hereby certify that the information and statements contained here in and in any schedules or exhibits attached are true and correct.

Signed \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

Phone # \_\_\_\_\_

Business Name & Address

[Blank area for Business Name & Address]

**Period Ending  
JAN-FEB-MAR**

**DUE ON OR BEFORE  
APRIL 30, 2021  
MAKE CHECK OR MONEY ORDER TO:**

CITY OF MONROE  
INCOME TAX  
PO BOX 629  
MONROE OH 45050  
Voice 513-539-7374 Fax 513-539-6209

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS.

**TAX ID**

**INSTRUCTIONS:**

Employers have a legal duty to withhold and remit city tax to the municipalities in which their employees work. Employees may also have a liability to the municipality in which they reside. Form OW-1 provides for reporting and remitting the tax due to the city of employment and, if applicable, any additional tax due to the employee's city of residence.

Effective January 1, 2016, employers must withhold and remit payroll withholding tax on qualifying wages as defined in Monroe Municipal Income Tax Ordinance 2015-40 Section 887.03(34) or Ohio Revised Code Section 718.01(R), unless specifically exempted under Ordinance Sections 887.051 and 887.052.

**TAX RATE:** The City of Monroe's income tax rate is 2.00%.

**NON-FILING PENALTY:** \$25.00 per month up to a maximum of \$150.00.

**LATE PAYMENT PENALTY:** 50% of the unpaid withholding tax.

**INTEREST:** 5% per year or 0.42% per month.

Penalty and interest apply to any unpaid employee withholdings and is not eligible for abatement.

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