

1. Number of Taxable Employees	1	
2. Total Salaries, Wages, Commissions and other Compensation paid all employees	2	
3. Taxable Earnings (from line 2)	3	
4. Actual Tax Withheld at 2.00 %	4	
5. Adjustments of Tax for Prior Period	5	
6. Interest	6	
7. Penalty	7	
8. Total (Include Interest and Penalty if Due)	8	

I hereby certify that the information and statements contained here in and in any schedules or exhibits attached are true and correct.

Signed _____

Title _____ Date _____

Phone # _____

Business Name & Address

Period Ending
JAN-FEB-MAR

1ST QTR

**DUE ON OR BEFORE
APRIL 30, 2022**
MAKE CHECK OR MONEY ORDER TO:

CITY OF MONROE
INCOME TAX
PO BOX 629
MONROE OH 45050
Phone 513-539-7374, option 3 Fax 513-539-6209

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS.

TAX ID

1. Number of Taxable Employees	1	
2. Total Salaries, Wages, Commissions and other Compensation paid all employees	2	
3. Taxable Earnings (from line 2)	3	
4. Actual Tax Withheld at 2.00 %	4	
5. Adjustments of Tax for Prior Period	5	
6. Interest	6	
7. Penalty	7	
8. Total (Include Interest and Penalty if Due)	8	

I hereby certify that the information and statements contained here in and in any schedules or exhibits attached are true and correct.

Signed _____

Title _____ Date _____

Phone # _____

Business Name & Address

Period Ending
APR-MAY-JUN

2ND QTR

**DUE ON OR BEFORE
JULY 31, 2022**
MAKE CHECK OR MONEY ORDER TO:

CITY OF MONROE
INCOME TAX
PO BOX 629
MONROE OH 45050
Phone 513-539-7374, option 3 Fax 513-539-6209

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS.

TAX ID

1. Number of Taxable Employees	1	
2. Total Salaries, Wages, Commissions and other Compensation paid all employees	2	
3. Taxable Earnings (from line 2)	3	
4. Actual Tax Withheld at 2.00 %	4	
5. Adjustments of Tax for Prior Period	5	
6. Interest	6	
7. Penalty	7	
8. Total (Include Interest and Penalty if Due)	8	

I hereby certify that the information and statements contained here in and in any schedules or exhibits attached are true and correct.

Signed _____

Title _____ Date _____

Phone # _____

Business Name & Address

Period Ending
JUL-AUG-SEP

3RD QTR

**DUE ON OR BEFORE
OCTOBER 31, 2022**
MAKE CHECK OR MONEY ORDER TO:

CITY OF MONROE
INCOME TAX
PO BOX 629
MONROE OH 45050
Phone 513-539-7374, option 3 Fax 513-539-6209

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS.

TAX ID

1. Number of Taxable Employees.	1	
2. Total Salaries, Wages, Commissions and other Compensation paid all employees.	2	
3. Taxable Earnings (from line 2).	3	
4. Actual Tax Withheld at 2.00 % FORM W1	4	
5. Adjustments of Tax for Prior Period.	5	
6. Interest.	6	
7. Penalty	7	
8. Total (Include Interest and Penalty if Due).	8	FORM W1

I hereby certify that the information and statements contained here in and in any schedules or exhibits attached are true and correct.

Signed _____

Title _____ Date _____

Phone # _____

Business Name & Address

**Period Ending
OCT-NOV-DEC

4TH QTR**

**DUE ON OR BEFORE
JANUARY 31, 2023
MAKE CHECK OR MONEY ORDER TO:**

CITY OF MONROE
INCOME TAX
PO BOX 629
MONROE OH 45050
Phone 513-539-7374, option 3 Fax 513-539-6209

NOTIFY INCOME TAX DEPARTMENT PROMPTLY OF ANY CHANGE IN OWNERSHIP OR NAME AND ADDRESS.

TAX ID

INSTRUCTIONS:

Employers have a legal duty to withhold and remit city tax to the municipalities in which their employees work. Employees may also have a liability to the municipality in which they reside. Form OW-1 provides for reporting and remitting the tax due to the city of employment and, if applicable, any additional tax due to the employee's city of residence.

Effective January 1, 2016, employers must withhold and remit payroll withholding tax on qualifying wages as defined in Monroe Municipal Income Tax Ordinance 2015-40 Section 887.03(34) or Ohio Revised Code Section 718.01(R), unless specifically exempted under Ordinance Sections 887.051 and 887.052.

TAX RATE: The City of Monroe's income tax rate is 2.00%.

NON-FILING PENALTY: \$25.00 per month up to a maximum of \$150.00.

LATE PAYMENT PENALTY: 50% of the unpaid withholding tax.

INTEREST: 5% per year or 0.42% per month.

Penalty and interest apply to any unpaid employee withholdings and is not eligible for abatement.