



**Monroe Council Minutes
Regular Meeting
February 22, 2022 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Funk opened the regular meeting of Council at 6:33 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Marc Bellapianta, Kelly Clark, Jason Frentzel, Keith Funk, Christina McElfresh, and Ben Wagner.

Mr. Frentzel moved to not live stream this evening's Council meeting and post the video following the meeting; seconded by Mr. Wagner. Voice vote. Motion carried.

Approval of the Minutes

Mrs. McElfresh moved to approve the Council Minutes of February 8, 2022, and Public Involvement Committee Minutes of February 10, 2022; seconded by Mr. Wagner. Voice vote. Motion carried.

Visitors

None.

Committee Reports

Mr. Frentzel reported that the Finance Committee met, just prior to the City Council meeting, and discussed requiring a deposit for concrete work within the right-of-way. In addition, the Committee discussed what finance reports would be best to receive.

Old Business

Resolution No. 07-2022. A Resolution authorizing the City Manager to enter into a professional services engineering agreement by and between the City of Monroe and Woolpert, Inc. for Imagery/LiDAR Acquisition. (Second Reading)

Mrs. McElfresh moved to consider this the second reading of Resolution No. 07-2022 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 07-2022 by title only.



Mrs. McElfresh moved to adopt Resolution No. 07-2022; seconded by Dr. Clark. Roll call vote: six ayes. Motion carried.

New Business

Resolution No. 08-2022. A Resolution approving the Application for Placement of Farmland in an Agricultural District filed by Donald W. Garver for real property located at 4350 Salzman Road.

Mr. Brock reported this property is located off of Salzman Road and it has been farmland for many years. The application is to consider allowing the property to remain in a Current Agricultural Use Value Program (CAUV).

Mrs. McElfresh moved to consider this the first reading of Resolution No. 08-2022 and have it read by title only; seconded by Dr. Clark. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 08-2022 by title only.

Mrs. McElfresh moved to approve the first reading of Resolution No. 08-2022; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Public Hearing – Resolution No. 08-2022.

Mayor Funk opened the public hearing for Resolution No. 08-2022 with the following statement:

“The request will be presented by the City Manager. Following this presentation, anyone wishing to speak in favor of the proposal will be given an opportunity to speak. After all proponents have spoken, the opponents will be given an opportunity to present their case. Speakers are asked not to repeat the same ideas which have been previously presented, but indicate that they agree with a previous speaker. All persons speaking are subject to cross examination. Council has the opportunity to question any speaker after they have completed their presentation. Once the public hearing is closed, individual speakers have no right to comment during discussion by Council members.

Having been sworn, the City Manager presented the application, notice to the applicant, and proof of publication of the public hearing.

There were no proponents or opponents.

Mrs. McElfresh moved to close the public hearing; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Resolution No. 09-2022. A Resolution approving the Application for Placement of Farmland in an Agricultural District filed by Ruth Ann Young and Barbara Ann Hoffman located at 6099 Niederlander Lane.



Mr. Brock advised this property has been farmland for many years as well.

Mrs. McElfresh moved to consider this the first reading of Resolution No. 09-2022 and have it read by title only; seconded by Mr. Wagner. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 09-2022 by title only.

Mrs. McElfresh moved to approve the first reading of Resolution No. 09-2022; seconded by Dr. Clark. Roll call vote: six ayes. Motion carried.

Public Hearing – Resolution No. 09-2022.

Mayor Funk opened the public hearing for Resolution No. 09-2022 with the following statement:

“The request will be presented by the City Manager. Following this presentation, anyone wishing to speak in favor of the proposal will be given an opportunity to speak. After all proponents have spoken, the opponents will be given an opportunity to present their case. Speakers are asked not to repeat the same ideas which have been previously presented, but indicate that they agree with a previous speaker. All persons speaking are subject to cross examination. Council has the opportunity to question any speaker after they have completed their presentation. Once the public hearing is closed, individual speakers have no right to comment during discussion by Council members.”

Having been sworn, the City Manager presented the application, notice to the applicant, and proof of publication of the public hearing.

There were no proponents or opponents.

Mrs. McElfresh moved to close the public hearing; seconded by Mr. Wagner. Voice vote. Motion carried.

Resolution No. 10-2022. A Resolution accepting the lowest and/or best bid submitted for the East Avenue Water Main Replacement Project and authorize the City Manager to enter into an agreement by and between the City of Monroe and Larry Smith Inc.

Mr. Morton reported this is for a new 12 inch water main from Main Street, on Lebanon Street, to East Avenue and east to State Route 63. The line will be bored under State Route 63 and tie in to an existing 10 inch water main on Cincinnati-Dayton Road just north of State Route 63.

Mr. Morton requested that Council accept the bid submitted by Larry Smith Inc. Due to an oversight, Mr. Morton asked that an additional 10% contingency fee be added to the bid to provide for cushion for unforeseen items that arise during construction. He noted that even with the additional 10% the overall cost of the project is still below what was budgeted.



Mr. Bellapianta referenced another project where the 10% contingency was overlooked and encouraged staff to avoid this in the future by having it included in the bid.

Mrs. McElfresh moved to approve the first reading of Resolution No. 10-2022 and have it read by title only; seconded by Mr. Bellapianta. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 10-2022 by title only.

Mrs. McElfresh moved to approve the first reading of Resolution No. 10-2022; seconded by Mr. Wagner. Roll call vote: six ayes. Motion carried.

Resolution No. 11-2022. A Resolution accepting the lowest and/or best bid submitted for the State Route 63 and Interstate 75 Interchange Mowing and Landscaping Contract and authorizing the City Manager to enter into an agreement by and between the City of Monroe and Olympic Lawns.

Mr. Morton reported this is to accept the bid submitted by Olympic Lawns for a one-year contract which is renewable up to four years. There is a one-time 5% increase allowed for years three and four. He further reported that as part of the Joint Economic Development District the City has with Turtle Creek Township, the City receives up to \$80,000 annually for the maintenance of the Interchange.

Mrs. McElfresh moved to consider this the first reading of Resolution No. 11-2022 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 11-2022 by title only.

Mrs. McElfresh moved to approve the first reading of Resolution No. 11-2022; seconded by Mr. Wagner. Roll call vote: six ayes. Motion carried.

Ordinance No. 2022-03. An Ordinance amending and supplementing Chapter 1022 of the Codified Ordinances to require a deposit, establish a fine, amend the penalty, and change the issuer/approver of permits for sidewalk, curb and gutter, and drive apron work.

Mr. Morton advised Council this Ordinance provides for a \$500 bond when a permit is issued for concrete work in the rights-of-way. Further, it also includes a \$500 fine when concrete work has been constructed without a permit. The permit fee and any other work that the City may need to do to correct work where it does not meet the standards will be deducted from this bond. When all of the work is completed the remainder of the bond will be returned.

Mr. Bellapianta noted the fine and minor misdemeanor language in the proposed Ordinance. Law Director Callahan explained that if the violator was cited into Mayor's Court they could be charged with a minor misdemeanor that has been increased from \$100 to \$150 by the State of Ohio.



Mrs. McElfresh moved to consider this the first reading of Ordinance No. 2022-03 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2022-03 by title only.

Mrs. McElfresh moved to approve the first reading of Ordinance No. 2022-03; seconded by Dr. Clark. Roll call vote: six ayes. Motion carried.

Consideration of Motion authorizing the expenditure of \$29,007.63 to Service Supply Ltd., Inc. for the purchase of fitness equipment for Monroe Community Park.

Mr. Morton advised this is for exercise equipment at the rear of Monroe Community Park. A grant was applied for and \$40,000 was received towards all the playground equipment at Monroe Community Park.

Mrs. McElfresh moved to authorize the expenditure of \$29,007.63 to Service Supply Ltd., Inc. for the purchase of fitness equipment for Monroe Community Park; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Administrative Reports

Mr. Brock referred to the live streaming of Council Committee meetings because going out on site would make it difficult to stream and sought Council's thoughts on not having these meetings streamed. Dr. Clark asked if they would be published later rather than live and Mr. Brock suggested they be presented as Committee Reports and minutes as they have been in the past.

Mayor Funk agreed that if we were offsite it would be difficult to live stream the meetings. Mr. Brock asked that this requirement for Council Committee meetings be waived especially when certain topics are being discussed or when a committee goes offsite.

Mr. Brock confirmed Mrs. McElfresh's understanding that all of the meetings were public. Mrs. McElfresh announced that the Technology Committee will be meeting to discuss this and other items in the near future.

Dr. Clark moved to permit the uploading of the video and/or audio of public meetings in place of livestreaming until March 31, 2022, due to the technical difficulties; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Mr. Frentzel reported that the Public Involvement Committee met and recommended that Council proceed with the Fourth of July fireworks at Monroe Bicentennial Commons and authorize the payment of the deposit. Mr. Brock noted that the cost for fireworks has increased and what was typically a \$10,000 display is now \$11,000.

Mrs. McElfresh moved to authorize the payment of the deposit in the amount of \$2,200 for the Fourth of July Fireworks; seconded by Mr. Bellapianta. Voice vote. Motion carried.



- Executive Session

Mrs. McElfresh moved to adjourn into executive session to discuss imminent court action; seconded by Mr. Frentzel. Roll call vote: six ayes. Motion carried.

Council adjourned into executive session at 7:18 p.m.

Mr. Frentzel moved to reconvene into regular session; seconded by Mrs. McElfresh. Voice vote. Motion carried.

Council reconvened into regular session at 7:37 p.m.

Dr. Clark moved to excuse Mr. Callahan from the meeting; seconded by Mr. Frentzel. Voice vote. Motion carried.

Adjournment

Mr. Bellapianta moved to adjourn; seconded by Dr. Clark. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:39 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council