



**Monroe Council Minutes
Regular Meeting
August 9, 2022 – 6:30 p.m.
233 South Main Street, Monroe, Ohio**

Pledge of Allegiance

Mayor Funk opened the regular meeting of Council at 6:30 p.m. with the Pledge of Allegiance.

Roll Call

Council members present: Marc Bellapianta, Tom Callahan, Kelly Clark, Jason Frentzel, Keith Funk, Christina McElfresh, and Ben Wagner.

Approval of the Minutes

Mr. Bellapianta moved to approve the Finance Committee Minutes and Council Minutes of July 26, 2022; seconded by Dr. Clark. Voice vote. Motion carried.

Visitors

None.

Committee Reports

None.

Old Business

None.

New Business

Emergency Resolution No. 31-2022. A Resolution approving a Then-and-Now Certificate in the amount of \$10,746.10 to All American Fire Equipment and declaring an emergency.

Mr. Brock noted that it was anticipated to pay for the repairs on a purchase card; however, it exceeded the limit when additional repairs were needed.

Mrs. McElfresh moved to suspend the rule requiring the reading of Emergency Resolution No. 31-2022 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Dr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Resolution No. 31-2022 by title only.



Mrs. McElfresh moved to adopt Emergency Resolution No. 31-2022; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Resolution No. 32-2022. A Resolution approving participation in Region 14 Governance Structure under The OneOhio Memorandum of Understanding.

Mr. Brock reminded Council that last year the City entered into the Memorandum of Understanding for the opioid settlement through the Attorney General's process. The City joined the OneOhio process and this resolution approves participation in Region 14 as the funds are distributed. The regions were drawn up by the state.

Mayor Funk added that the Mayor of Hamilton serves on this board and was pushing for Butler County as a whole to receive more so that the funds are split up to those counties more affected by the opioid epidemic rather than split evenly.

Mrs. McElfresh moved to consider this the first reading of Resolution No. 32-2022 and have it read by title only; seconded by Mr. Frentzel. Voice vote. Motion carried.

The Clerk of Council read Resolution No. 32-2022 by title only.

Mrs. McElfresh moved to approve the first reading of Resolution No. 32-2022; seconded by Mr. Bellapianta. Roll call vote: seven ayes. Motion carried.

Ordinance No. 2022-22. An Ordinance amending and supplementing Ordinance No. 2022-07, otherwise known as the permanent appropriations ordinance, to meet current expenses and other expenditures of the City of Monroe, during fiscal year ending December 31, 2022.

Mr. Brock reported the changes to the appropriations ordinance were in the Council packet. He pointed out the overtime was budgeted and not appropriated and an increase in legal services is included in this Ordinance. Mr. Frentzel asked if overtime is usually included and Mr. Brock replied that it typically is included.

Mrs. McElfresh moved to suspend the rule requiring the reading of Ordinance No. 2022-22 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Dr. Clark. Voice vote. Motion carried.

The Clerk of Council read Ordinance No. 2022-22 by title only.

Mrs. McElfresh moved to adopt Ordinance No. 2022-22; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Emergency Ordinance No. 2022-23. An Ordinance amending and supplementing Exhibit "1" of Emergency Ordinance No. 2022-06 to increase the number of positions for Patrol Officer, eliminate the position of Engineering Technician, establish the position and pay range for Construction Inspector, and declaring an emergency.



Mr. Brock advised this ordinance increases the number of Patrol Officers to 29 in response to Chief Buchanan's presentation at the last meeting of Council. Additionally, it changes the Engineering Technician to Construction Inspector. Mr. Frentzel understood the Construction Inspector would be performing a portion of the work that fell under the Engineering Technician's position and asked who would be performing the remainder of the work. Mr. Brock advised that the Civil Engineer would be responsible for that.

Mrs. McElfresh moved to suspend the rule requiring the reading of Emergency Ordinance No. 2022-23 on two separate days, authorize its adoption on the first reading, and have it read by title only; seconded by Dr. Clark. Voice vote. Motion carried.

The Clerk of Council read Emergency Ordinance No. 2022-23 by title only.

Mrs. McElfresh moved to adopt Emergency Ordinance No. 2022-23; seconded by Mr. Frentzel. Roll call vote: seven ayes. Motion carried.

Consideration of Motion authorizing the additional expenditure of \$1,155.00 for a concrete buggy for the Department of Public Works.

Mr. Brock noted the increase is due to the supplier price increase, which is permitted under the state bid.

Mrs. McElfresh moved to authorize the additional expenditure of \$1,155.00 for a concrete buggy for the Department of Public Works; seconded by Mr. Frentzel. Voice vote. Motion carried.

Consideration of Motion accepting the bid through SWOP4G dated July 29, 2022 for de-icing salt from Compass Minerals.

Mayor Funk commented that the 50% increase from last year is likely due to the increase in fuel.

Mrs. McElfresh moved to accept the bid through SWOP4G dated July 29, 2022 for de-icing salt from Compass Minerals; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Consideration of Motion accepting the February, March, and April 2022 Finance Reports as submitted.

Mrs. McElfresh moved to accept the February, March, and April 2022 Finance Reports as submitted; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Administrative Reports

Mr. Brock addressed Council on the rules and responsibilities of the Park and Recreation Board as set forth in Chapter 276 of the Codified Ordinances. This Chapter indicates that the Board would work with the School District and asked Council what level of involvement does the Council want the Board to have with the Monroe Local School District. The Chapter refers to



conducting any form of recreation or cultural activity for the benefit of the residents of the municipality and it appears to overlap with the Public Involvement Committee. Mr. Brock felt this needs further definition and what Council would like each body to do.

This Chapter contains language that, with the approval of Council, the Board employs a Director of Recreation, play leaders, supervisors and such other employees as it may deem appropriate. Mr. Brock explained it is written as though the Board will direct a department rather than the City Manager. He would like to know how Council would want that relationship to work in the future. It is also written as though the Board has a significant level of authority without direction of Council. Council needs to decide if this is how they want the Board to operate.

As programs develop, Mr. Brock felt that a discussion is needed how the Chapter referring to establishment of reasonable charges for amusement, entertainment, refreshments and transportation to the public would apply. Discussion is also needed on how the rules and regulations are enforced.

The Chapter is written as if the Board has their own accounts. A revenue stream needs to be defined and dedicated so the Board can make decisions on park projects.

Mr. Brock requested Council to think about what role they want the Park and Recreation Board to have in the development of the parks and recreation plans and programming, how much autonomy do you want to give the Board, what decision making levels the Board should have, and should the Board make recommendations to update this Chapter.

Mr. Brock advised that he and Mrs. Waggaman will be meeting with the Board tomorrow evening to begin the discussion of priority setting of existing plans, define new plan areas, and defining the role of public engagement needed.

In response to Mrs. McElfresh's question, Mr. Brock hopes to have the amendments to this Chapter by the end of the year to Council.

Referring to feedback and reporting back from the Board to Council, Mrs. McElfresh pointed out there is a Council Liaison position that would take care of that. Mr. Brock added that staff will be making recommendations as well. Mr. Frentzel would be interested in getting the opinion of the Park and Recreation Board. Mr. Brock will obtain sample Park and Recreation Board rules and regulations from other jurisdictions.

Mr. Callahan asked if a fence will be installed between the North Monroe Cemetery and the new parts store. Mr. Brock advised that there will not be a fence, but there will be a landscape buffer.

Mr. Callahan thought it would be good to have a tent for Council to meet and greet the public during events such as Monroe Night Out. Mr. Brock stated that if Council requests a tent at the events it can be provided.



- **Executive Session** – Discuss the employment of a public employee.

Mrs. McElfresh moved to adjourn into executive session to discuss the employment of a public employee; seconded by Mr. Wagner. Roll call vote: seven ayes. Motion carried.

Council adjourned into executive session at 7:12 p.m.

Mrs. McElfresh moved to reconvene into regular session; seconded by Mr. Bellapianta. Voice vote. Motion carried.

Council reconvened into regular session at 7:56 p.m.

Adjournment

Mrs. McElfresh moved to adjourn; seconded by Mr. Wagner. Voice vote. Motion carried.

The regular meeting of Council adjourned at 7:56 p.m.

Respectfully submitted,

Angela S. Wasson, MMC
Clerk of Council