

ORDINANCE NO. 2023-09

AN ORDINANCE AMENDING SECTIONS 236.02 AND 236.025 OF CHAPTER 236 OF THE CODIFIED ORDINANCES TO CHANGE THE TITLE OF ASSISTANT FINANCE DIRECTOR TO THE EXISTING TITLE OF FINANCE ADMINISTRATOR.

WHEREAS, City Council changed the title of Assistant Finance Director to Finance Administrator; and

WHEREAS, amending the within sections to reflect the title change will allow for consistency and avoid confusion in the event the Department of Finance is unavailable.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MONROE, STATE OF OHIO, THAT:

SECTION 1: Section 236.02 of Chapter 236 of the Codified Ordinances is hereby amended to read as follows:

“236.02. – Finance Administrator.

- (a) If the Director of Finance is unable to perform the duties of the office of the Director of Finance, the Finance Administrator shall perform the duties and responsibilities of the Director of Finance while the Director of Finance is unable to perform the duties of this office.
- (b) If a vacancy occurs in the office of Director of Finance, the individual serving as Finance Administrator shall perform the duties and responsibilities of the Director of Finance until such time as Council approves the Manager’s appointment of a new Director of Finance.”

SECTION 2: Section 236.025 of Chapter 236 of the Codified Ordinances is hereby amended to read as follows:

“236.025. – Acting Director of Finance.

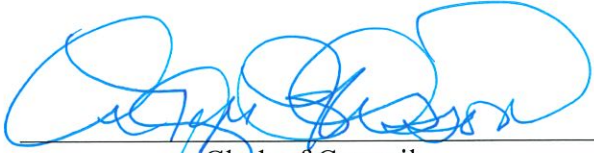
- (a) The Director of Finance is hereby authorized and directed to also include the signature of the Mayor as an authorized and approved signature on the general checking account and payroll account. The Mayor shall sign checks only when the Director of Finance or Finance Administrator is not available.
- (b) The Finance Administrator or the Mayor shall receive no additional compensation for services rendered in the absence of the Director of Finance.

SECTION 3: This measure shall take effect and be in full force from and after the earliest period allowed by law.

PASSED: April 25, 2023

ATTEST:

APPROVED:



Clerk of Council



Mayor

First Reading: April 11, 2023

This legislation was enacted in an open meeting pursuant to the terms and provisions of the Sunshine Law, Section 121.22 of the Ohio Revised Code.

"I, the undersigned Clerk of Council of the city of Monroe, Ohio, hereby certify the foregoing (ordinance or resolution) was published as required by Section 7.16 of the Charter of the City of Monroe.



Clerk of Council
City of Monroe, Ohio